



Targeted Monitoring – 2025 Monitoring Year 2025 CIM Cohort – Targeted Level 3

CIM Step 3–Plan for Results: Plan for Improvement (CIM Plan...required)

Description

All Targeted Level 3 LEAs developing a CIM Plan must submit their plan by **November 14, 2025**. The plan must cover all of the components present on the Plan for Improvement form, the use of which is mandatory for the Targeted Level 3 LEAs. The form is available at caltan.info/monitoring.

Targeted Level 3 LEAs will use Stepwell to confirm submission of their completed Plan for Improvement form, and they will either place a link to the plan in Stepwell or send their completed plan directly to their Targeted Consultant with a cc to TargetedMonitoring@cde.ca.gov.

LEA Required Tasks

Targeted Level 3 LEAs

- Document completion of the Plan for Improvement activity by submitting the Plan for Improvement (CIM Plan) on the mandatory form and entering the required information into the Step 3 boxes (27 and 28) in Stepwell, shown below. Submit the documentation by **November 14, 2025**.

Be aware that for LEAs identified as Disproportionate in the 2025 ADL, at least one High Leverage Strategy must address a Root Cause related to Disproportionality.

27) Plan for Improvement link or date which you emailed the above applicable forms to your Targeted Consultant

[In this box, provide the following:

- *A link to the LEA's Plan for Improvement (if a link is available)*
- *If submitting by email:*
 - *The date on which the LEA emailed the Plan for Improvement to the assigned Targeted Consultant*
 - *The name and email address of the Targeted Consultant*
 - *The date on which the LEA emailed a copy of the Plan for Improvement to TargetedMonitoring@cde.ca.gov.*

28) Confirmation: * *In the box below, please type your name and hit the SUBMIT button at the bottom of the page.*

[Type name here.]