



Plan for Improvement

Activity: Plan for Improvement

Purpose

Based on the data and information gathered and synthesized in Steps 1 and 2, Step 3 involves the development of a plan for improvement. Essential components of the Plan for Improvement include goals, benchmarks, and timelines clearly stated in the plan that allow the CIM Team to ensure accountability. The LEA will need to have a system to monitor and document the implementation of the Plan for Improvement. An ongoing process of reflection and assessment entails reviewing short-term and long-term measures using initial data points, and comparing these with benchmarks and intended outcomes. In the Plan for Improvement, the CIM Team must be proactive in determining what data will be used to measure the effectiveness of the High Leverage Strategies outlined in the plan.

Instructions

- 1. Prepare for Development of the Plan for Improvement:** As a CIM team review the [Plan for Improvement](#) (Intensive Level 1-3 LEAs and Targeted Level 3 LEAs). Targeted Level 1 and 2 LEAs review the plan format designated by the SELPA. Gather all information needed from Steps 1 and 2 to enter into the Plan for Improvement.
- 2. Develop:** Using the [Plan for Improvement](#) (Intensive Level 1-3 LEAs and Targeted Level 3 LEAs) or plan format designated by the SELPA (Targeted Level 1 and 2 LEAs) enter all required information to develop the Plan for Improvement.
 - a) Ensure measurable outcomes are quantifiable and focused on student outcomes
 - b) Ensure staff is aware of oversight responsibilities
 - c) Determine High-Leverage Strategies that will address the Problem(s) of Practice
 - i. For each High Leverage Strategy, detail independent timelines for the related activities

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3. Share: Once the Plan for Improvement has been developed using the [Plan for Improvement](#), Intensive Level 1-3 LEAs and Targeted Level 3 LEAs will submit the plan to the LEA's assigned CDE FMTA Consultant and make adjustments as needed based on consultant feedback. Targeted Level 1 and 2 LEAs will submit the plan using the format designated by the SELPA to the SELPA and make adjustments as needed based on feedback.

Resources

[Plan for Improvement](#)