



COMPLIANCE AND IMPROVEMENT  
MONITORING

# Activity Handout

## Activity: Assurances and Prerequisites

*for Significantly Disproportionate LEAs*

### Purpose

The purpose of the Assurances and Prerequisites Activity is to provide information on significant disproportionality, the federal and state requirements and guidance, and the supports provided to Local Educational Agencies (LEAs) in California.

### Instructions

#### 1. Required Completion of Assurances Form:

This document, which will be sent via email to each LEA by the CDE, must be completed and submitted to [sigdisp@cde.ca.gov](mailto:sigdisp@cde.ca.gov) no later than 30 days after the receipt of the Annual Determination Letter. This document outlines the requirements for the LEAs who are significantly disproportionate, including the 15% budget set-aside obligation of the LEA.

#### 2. Required Viewing (approximately 100 minutes total):

- a. [Federal Requirements and California Implementation](#) of Significant Disproportionality  
This video provides an overview of the federal requirements regarding what LEAs must do to address significant disproportionality and the structure the California Department of Education (CDE) directs LEAs to use to address their significant disproportionality.
- b. [Identification Methodology](#) for Significant Disproportionality and [Methodology Document](#)  
This video describes how LEAs are determined to be significantly disproportionate. The Methodology Document provides another avenue for understanding how significant disproportionality is determined.
- c. [Technical Assistance Support: State Performance Plan Technical Assistance Project \(SPP-TAP\)](#)  
SPP-TAP is the Technical Assistance providers for significantly disproportionate LEAs. This video provides an overview of the supports available through SPP-TAP.
- d. [Past, Present, and Future of Comprehensive Coordinated Early Intervening Services \(CCEIS\)](#)  
This recording provides an overview of the history of significant disproportionality and considers the future of how this concern will be addressed.
- e. [Introduction to the Stepwell Platform Recording](#) and [Instructions](#)  
The recording guides LEAs through the process of submitting Steps 1, 2, and 3 of the CIM Plan for Improvement into the Stepwell online platform. The

Stepwell Instructions document provides guidance for what is to be entered into Stepwell.

3. **Required Reading:** [IDEA Part B Regulations Questions and Answers Memorandum](#)

Provided by the Office of Special Education Programs (OSEP), this document provides guidance to State and Local Educational Agencies (beyond the federal legislation and regulations) about significant disproportionality, including addressing fiscal questions.

## Resources

[Federal Requirements and California Implementation](#)

[Identification Methodology](#)

[Methodology Document](#)

[Technical Assistance Support: State Performance Plan Technical Assistance Project \(SPP-TAP\)](#)

[Past, Present, and Future of Comprehensive Coordinated Early Intervening Services \(CCEIS\)](#)

[Introduction to the Stepwell Platform Recording](#)

[Stepwell Instructions](#)

[IDEA Part B Regulations Questions and Answers Memorandum](#)



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