



COMPLIANCE AND IMPROVEMENT
MONITORING

Historical Data Protocol

This protocol serves as a place to document the Local Education Agency (LEA) performance on the State Performance Plan Indicators. This protocol is designed to be used in conjunction with the Systems Improvement Leads (SIL) Data Tools Dashboard and will allow teams to reflect on the performance of an LEA over time.

Participants

Roles: Facilitator and Notetaker

Group Size: 3-7 people

Materials

In Person: Pen and/or pencils, highlighters. Additional copies of table form this protocol. Post-it notes.

Virtual: Shared virtual workspace.

Optional Resource: Data Observation Protocol

Instructions for Use

1. Navigate to the Improvement Data Center:

<https://systemimprovement.org/>

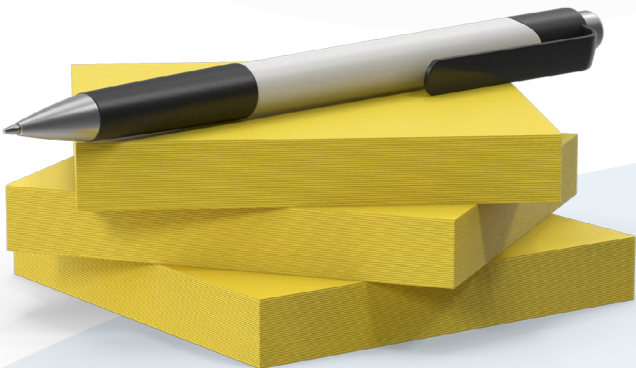
- a) Scroll down to “Improvement Data Center” and click “Discover.”
- b) Select “Data Tools” and follow the prompt to log in either with Outlook or Google.
- c) Click “Data Tools.”
- d) Navigate to your targeted data set by selecting preferred Reporting Level (i.e., SELPA, geo-lead, district, etc.) and Organization.

2. For each indicator, use the included form to complete the following steps:

- a) Review the data. Look for trends.
- b) Document the trends and data observations on the protocol.
 - i. Document where LEA performance was demonstrated to be an: (1) Increase (2) Stable (3) Decline (4) Inconsistent. Indicators 3c, 4b and 10 include text boxes for additional notes on student group performance.
 - ii. Utilize the “Trends and Observations” line to note if the target was met or not met, if it was an outlier or if there were other significant variations

**This portion will likely take up all of meeting one and/or may need to be completed in a second meeting.*

3. Review the completed protocol data. Complete the “what do you know about current performance” summarizing table. Document any additional notes, wonderings, and questions.



Indicators	1	2	3	4	Trends and Observations
Example					We have been stable over the past 3 years, but we have still missed the target by 20% points.
1 – Graduation Rate					
2 – Dropout Rate <i>*Decline in data shows progress.</i>					
3B – Statewide Assessment Participation					
3C – Statewide Assessment Proficiency					
4a – Discipline Rate Overall					
4b – Discipline Rate by Ethnicity					
5A – In Regular Classroom > 80%					
5B – In Regular Classroom < 40%					
5C – In Separate School					
6A – Preschool LRE In Regular Program					
6B – Preschool LRE In Separate Program					
7A – Preschool Outcomes Soc/Emo Skills - Increased					
7A – Preschool Outcomes Soc/Emo Skills – Age Expectations					
7B – Preschool Outcomes Knowledge and Skills - Increased					
7B – Preschool Outcomes Knowledge and Skills – Age Expectations					

Indicators	1	2	3	4	Trends and Observations
7C – Preschool Outcomes Appropriate Behaviors - Increased					
7C – Preschool Outcomes Appropriate Behaviors – Age Expectations					
8 – Parent Involvement					
9 – Disproportionate Representation					
10 – Disproportionate Representation by Disability					
11 – Timely Eligibility Evaluation					
12 – Timely Part C to B Transition					
13 – Post-Secondary Transition Goals and Services					
14A – Post-Secondary Outcomes Higher Ed					
14B – Post-Secondary Outcomes Higher Ed + Employment					
14C – Any Post-Secondary Outcomes Ed + Employment					

*Please note that these indicators are from the SPP 19-20 extension targets.

Summary Table

What do you KNOW about current performance? <i>*Historical data analysis</i>	Missed target 3+ years	Stable 3+ years and met target	Inconsistent <i>*Recent significant change</i>
Additional Notes <i>*Wonderings and Questions</i>			