

CIM Step 1–Gather and Inquire: Consolidation (Required for Level 3, recommended for Levels 1 and 2)

Description

Although not required, the Consolidation activity is highly recommended for Targeted Level 1 and 2 LEAs. Completion of this activity at the end of Step 1 will greatly assist Level 1 and 2 LEAs by identifying data-supported and quantified problem areas the LEA will later address in the Root Cause Analysis portion of Step 2.

The instructions below are for Targeted Level 3 LEAs. As applied to Targeted Level 1 and 2 LEAs, these instructions are for informational purposes only. Level 1 and 2 LEAs choosing to perform the Consolidation activity will keep a summary of their work, but they will not be entering information into Stepwell.

All Targeted Level 3 LEAs engaged in CIM Step 1–Gather and Inquire **must complete** the Consolidation activity. During CIM Step 1, the LEA will have gathered information from the Data Drill Down, Student Record Review, and Parent Input activities. The primary goal of the Consolidation activity is to use the information from those activities to identify specific problem areas the LEA will later prioritize in CIM Step 2, followed by Root Cause Analysis of the selected problem areas. The CDE expects that at least one identified problem area will relate to the LEA's identification in Targeted Monitoring, Level 3.

LEA Required Tasks

Targeted Level 3 LEAs:

- Consolidate the LEA's data points/findings from the Data Drill Down, Student Record Review, and Parent Input activities and enter information to address the Stepwell prompts, shown below. Submit to the CDE via Stepwell by **July 10, 2024**.

13) Consolidation - areas of strength and data to support

[In this box, state identified areas of strength, with a summary of supporting data for each identified area of strength.]

14) Consolidation - areas of weakness and data to support

[In this box, state identified areas of weakness, with a summary of supporting data for each identified area of weakness.]

15) Consolidation - data-supported and quantified problem areas

[In this box, state specific problem areas the LEA will later prioritize in CIM Step 2. Include statistics or other quantification in the description of each problem area. The CDE expects that at least one identified problem area will relate to the LEA's identification in Targeted Monitoring, Level 3.]