



COMPLIANCE AND IMPROVEMENT  
MONITORING

# Activity Handout

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## Activity: Parent Input

### Purpose

The purpose of the Parent Input Activity is to collect and better understand parent opinions, perspectives, attitudes, and perceptions towards the school, their students with disabilities, and education in order to improve the learning environment in specific ways.

### Instructions

**1. Select Parent Input Tools and Methodology:** Targeted-Level LEAs may select the tool and methodology that best fits their needs, but the LEA has the option to use the CDE SED Special Education Parent Survey coordinated through Seeds of Partnership. This survey is designed to provide LEAs and the CDE with information on parents' experience of their child receiving special education services over the past year and how well schools are supporting parents' involvement in this process.

**2. Create:** (Targeted LEAs electing to use the CDE SED Special Education Parent Survey through Seeds of Partnership and all Intensive Level LEAs). To use the CDE SED Special Education Parent Survey and reporting system, the LEA must set up a user account. The CIM team lead will complete a registration form indicating interest in using this survey tool and system. Seeds of Partnership staff will reach out to the CIM team lead and create a primary user account in the Monitoring Parent Input System Administrative Site ([seedsofpartnership.org](http://seedsofpartnership.org)). Complete the registration form at this link, [Registration Form Link](#). Once this step is complete and access established, LEAs will be able to log in on the [Parent Input System Admin Site](#).

- a) **Watch:** CIM team will watch:
  - i) Seeds of Partnership video tutorial: [CDE Special Education Division \(SED\) Monitoring Parent Input Information System Overview](#)
  - ii) Seeds of Partnership video tutorial: [CDE SED Monitoring Parent Input Information System–Parent Input-Getting Started](#)
- b) **Access:** CIM team lead will access the LEA account on Seeds of Partnership website to:
  - i) Review LEA information
  - ii) Provide Community Advisory Committee and Family Engagement contact information

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- c) **Disseminate:** CIM team will disseminate the Parent Survey to parents of students receiving special education services in their LEA and return hardcopies to SEEDS for data entry. CDE has set a 20% survey return rate goal (Seeds of Partnership - Monitoring Parent Survey) so the LEA will need to monitor the return rate throughout the survey window to strategize steps to elicit parent input. View the supporting document for suggestions for increasing parent survey response rate.
- d) **Review:** Once the Seeds of Partnership Survey window closes, the CIM team will review Seeds of Partnership reports and record findings. For more information on how to access Seeds of Partnership survey reports watch:
  - i) Seeds of Partnership video tutorial: CDE SED Monitoring Parent Input Information System–Reports

**3. Document:** The team should document relevant findings including areas of strength and weakness that emerged from the parent input that was reviewed and determine if additional parent input is needed. If so, the team will need to plan to gather parent input through additional means such as empathy interviews.

## Resources

CDE Special Education Division (SED) Monitoring Parent Input Information System Overview  
CDE SED Monitoring Parent Input Information System–Parent Input-Getting Started  
CDE SED Monitoring Parent Input Information System–Reports  
Monitoring Review Administrative Site - Login (seedsofpartnership.org)  
Parent Survey  
Seeds of Partnership - Monitoring Parent Survey  
Suggestions for increasing parent survey response rate