



COMPLIANCE AND IMPROVEMENT  
MONITORING

# Activity Handout

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## Activity: Infrastructure Analysis

### Purpose

The purpose of the Infrastructure Analysis is for LEAs to review six basic components of their special education infrastructure to determine the degree to which these components are in place in their system. By determining where components are fully functioning or require improvement, the LEA is able to decide where best to start system improvement efforts.

### Instructions

**1. Access** the [Basic Components of Special Education Infrastructure \(systemimprovement.org\)](https://systemimprovement.org)

Infrastructure Analysis Tool (Infrastructure Analysis is an optional activity for Targeted Level LEAs):

**2.** As a full CIM team **review current LEA infrastructure** to identify LEA needs

**a)** Review and discuss each component and subcomponent of the Infrastructure Analysis Tool and come to consensus as a team on the status of the subcomponent. For each subcomponent, review the example of evidence and determine if it is:

- i.** Not Yet (i.e., none of the examples of evidence are present)
- ii.** Partial (i.e., one or more of the examples of evidence are present)
- iii.** Established (i.e., all examples of evidence are present)

**b)** Document evidence and notes from discussion

- i.** Add action items to indicate next steps for each subcomponent as needed
- ii.** Add notes and evidence boxes to document and upload evidence

**c)** Print or save a copy of Infrastructure Analysis

**3. Share a copy** of Infrastructure Analysis with CDE Consultant.

# Infrastructure Analysis Activity

**4. Discuss and reflect** on the following questions as a team:

- a)** Which subcomponents are we not yet implementing, and why?
- b)** Which subcomponents are we only partially implementing, and what might it take to get to full implementation?
- c)** Are there subcomponents that have already been established, but that might need some improvement? If so, why?
- d)** Of the subcomponents needing attention, where might there be the greatest will or sponsorship for improvement efforts?
- e)** Are there subcomponents that have already been established but that might require greater and/or more-immediate attention than others, based on the current needs of our LEA?

## Resources

[Basic Components of Special Education Infrastructure \(system improvement.org\)](#)