



COMPLIANCE AND IMPROVEMENT  
MONITORING

## Child Find Guided Questions



The Child Find Guided Question may be used to support the data drilldown activity in Step 1 of the CIM Process.

This protocol is designed to be used in conjunction with the System Improvement Leads (SIL) Data Tools Dashboard and allows teams to document key trends and patterns in their child find data.

### Participants

**Roles:** Facilitator and Notetaker

**Group Size:** 3-7 people

**Time:** 1-2 hours

### Materials

**In Person, time 1-2 hours:** Pen and/or pencils, highlighters.

Additional copies of table form this protocol. Post-it notes.

**Virtual:** Shared virtual workspace.

### Instructions for Use

#### 1. Navigate to the Improvement Data Center:

<https://systemimprovement.org/>

a) Review your LRE Reports

b) At the top of the “disability” page (pg. 2), you can review the total Special Education enrollment total, by disability, grade and race/ethnicity.

c) Review the data and note any observations

d) Review the following guided questions. Note any responses and trends

1. What trends are evidenced in the data?
2. What child find processes are in place? How are staff, families, and community partners informed about child find?

3. Where can the LEA’s child find letter be accessed? What languages is it available in?
4. What is the LEA’s enrollment process for all students, including those with disabilities?
5. Once enrolled, how are student’s special education records accessed and shared with necessary staff?
6. What is the LEA’s 30-day interim process for students with disabilities?
7. What proactive and preventive frameworks are in place to support all students?

2. Determine if other sources of data are needed for review to answer the guided questions or provide more information. Consider the following data sources:

- Intervention and Universal screening
- Attendance Records
- Report cards
- Discipline data (referrals, suspensions, Behavior Intervention Plans)
- Communication Logs with Parents/Guardians
- Student Culture and Climate Survey (California Healthy Kids Survey)
- Assessment and evaluation data
- Academic data by student group

#### 3. Closing:

As a group, discuss the prompts in the summary table. Notetaker records group consensus.