At the end of CIM Step 1, LEA’s have identified several overall areas of strength and weakness based on their data analysis. As they transition to Step 2, LEAs will prioritize the areas of weakness and select one area to conduct a root cause analysis on. LEA teams may use this Root Cause Analysis Investigation Plan to help them structure a thorough root cause analysis process during CIM Step 2. LEAs are encouraged to utilize the Root Cause Analysis Inquiry Guide to help identify key questions and methods to include in this plan.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Problem Statement** | | | | | |
| Enter prioritized problem area. Include data points from Step 1 that indicate this is a significant area of LEA need. | |  | | | |
| **Dig Deeper** | | | | | |
| **INVESTIGATION**  **QUESTION Why is this problem occuring?** |  | |  |  |  |
| **What \*METHOD will be used to investigate this question?** |  | |  |  |  |
| **PREDICT What does this team believe the findings will be?** |  | |  |  |  |
| **PLAN Who will investigate? By when?** |  | |  |  |  |
| **What were the FINDINGS?**  \*Note findings and/or links to related materials below. |  | |  |  |  |

*Adapted from a resource created by the System Improvement Leads (SIL):* [*systemimprovement.org*](http://www.systemimprovement.org/)