

2024 Compliance and Improvement Monitoring (CIM) Process

Step 4 – Monitoring Implementation for 2022 or 2023 Cohorts

Frequently Asked Questions (FAQs)

Getting Started

How do I know which region I am in?

A Local Education Agency's (LEA's) region is determined by the location of their Special Education Local Plan Area (SELPA).

How do I know who my Regional Focused Monitoring and Technical Assistance (FMTA) Consultant is?

Please check this website: [FMTA Consultant Assignments by Region](#)

Who does the CIM Step 4 training apply to?

LEAs who have a CIM or CCEIS plan from 2022 or 2023 and who have been identified as Targeted for 2024 are currently in the Step 4 – Monitoring Implementation phase of the CIM.

Where can I access the tools and resources for the CIM Process?

All CIM Process tools and resources for Targeted LEAs will be available on the [CalTAN website](#).

Data

I have questions about my annual determination data. Who do I reach out to?

For specific questions regarding your LEA's data or identification, please reach out to your assigned FMTA Consultant for assistance.

The CIM Process

If my LEA's CIM Plan from the previous year was developed for a different area than what we have been identified for this year, do we develop a new CIM Plan or revise our existing CIM Plan?

You will continue to implement your approved CIM plan. If you find that you have achieved your goals in that plan, you should work with your FMTA Consultant.

You may also want to revise your plan to address the new areas or look and see if the plan will address those new areas of identification. Please contact your FMTA Consultant for more guidance.

If my LEA was Targeted Level 3 last year but is now Intensive Level 1, do we still continue with our existing CIM plan?

You will continue with your existing CIM plan. You will be contacted soon to participate in a transition meeting to be introduced to your new FMTA Consultant.

If I am a continuing LEA in Targeted Level 1, what is required for me this year?

You should be progress monitoring by collecting and reviewing data with your CIM team and conducting frequent self-reflections to determine if the plan is making the progress you expected, or if revisions need to be made to the plan. However, these reflections are not due to anyone. Continue to maintain your documentation, since it could be requested at any time and would be needed if you were to qualify for a higher level next year.

Policies, Procedures, and Practices Review (PPPR)

When will we receive the training and resources for the Policies, Procedures, and Practices Review (PPPR)?

The pre-recorded webinar and resources for the PPPR will be made available on the [CalTAN website](#) in April. The PPPR form is not yet available but will be available on the website in April.

Progress Monitoring

Who do I submit my progress reports to?

If you are currently in Targeted Level 1, you are not required to submit a progress report, but you must be prepared to produce documentation of progress monitoring and/or progress reports if requested by the SELPA or CDE. It is recommended that you utilize the progress report form for self-reflection and considerations of plan adjustments.

If you are in Targeted Level 2, you will submit your progress report to your SELPA semiannually.

If you are in Targeted Level 3, you will submit your progress report to the CDE semiannually.

How often do I need to submit progress reports?

For LEAs that have been identified for Targeted Levels 2 and 3 this year, you will submit progress reports semiannually.

Can you clarify what type of communication pertinent to the CIM process should be documented?

Communication pertinent to the CIM process could mean communication between team members, with SELPA, or the CDE that pertains information regarding the CIM plan.

If my LEA has a CCEIS Plan, do we continue reporting on the CCEIS progress report form?

Yes, CCEIS has its own progress report form, and you will continue to use that form to report on your CCEIS plan. You will submit the CCEIS progress report to your Targeted FMTA Consultant for as long as you are identified as Targeted.

Do we need to complete a certification of compliance form as we have in past years?

For Targeted, SELPA will submit Assurances for Targeted Levels 1 and 2; LEAs will submit progress reports per their level. If you are Dispro, you will certify your review in the Special Education Compliance Monitoring System (SECMS). If you are CCEIS, you will follow the CCEIS process and use the forms designated for CCEIS.